

Release Notes - February 2, 2019

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New Features

Project Import

Have a lot of projects that you need to bring into inMotion ignite? Now you can import all your projects at once! Simply fill out our CSV file with your project info to create all your projects within minutes.

Create Projects ×

NEW PROJECT **IMPORT**

Import new projects in bulk by completing the provided Project Import Template file and uploading it below. Any Users or Custom Statuses included in the file must be created in your account before importing the projects.

Send email to users assigned to the projects

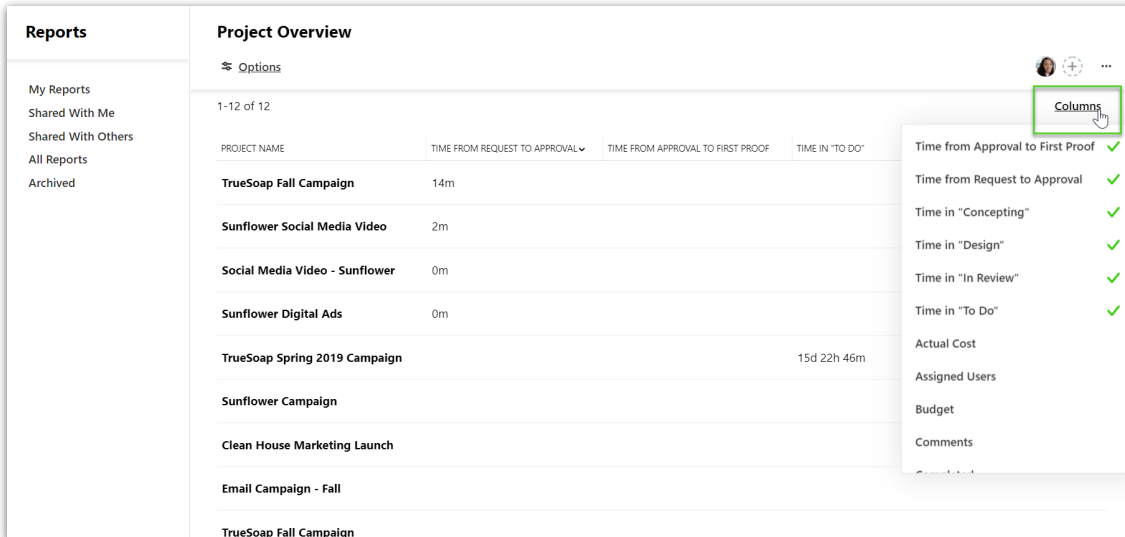
[Download Project Import Template](#)

Drag and drop to attach file.

Cancel **Create Projects**

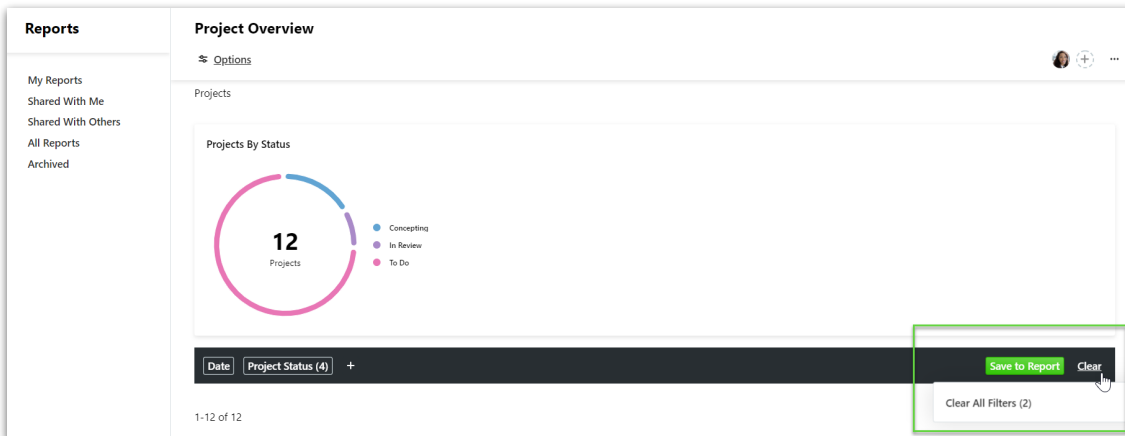
Cycle Time for Work and Requests in Reports

Understanding how much time is spent in each stage of the project is crucial for your team to optimize their processes. Now, with cycle time available in reports for requests and work, you can see exactly how long it takes to get projects rolling and identify bottlenecks within your team’s process. This includes seeing the amount of time from when a request is submitted to when it’s approved, and the amount of time from when a request is approved to when a first proof is sent.



Advanced Filtering in Reports

Easily clear filters and only view the filters that are currently in use in a report.



New Custom Field Types: Date & Number

Does your team track specific values or unique dates throughout the workflow? Now you can specify additional custom field types to automatically validate that the data is entered appropriately as a date or number.

Create Custom Field ×

Field Name *

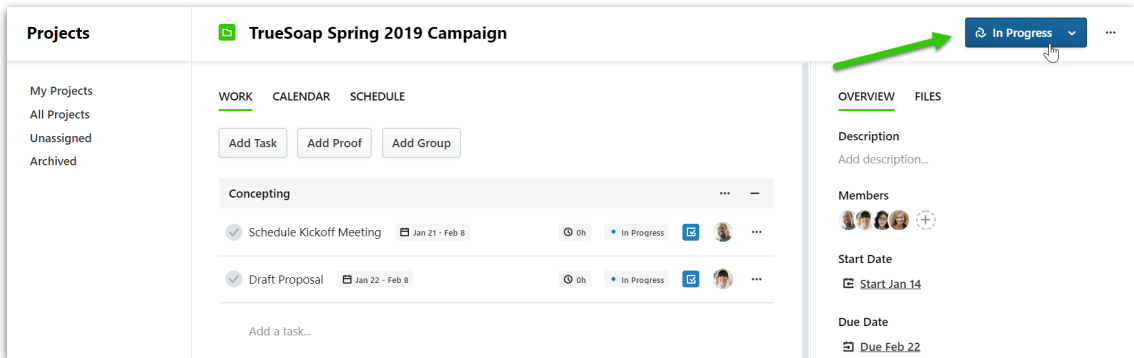
Field Type

Textbox
 Dropdown
 Number
 Date

Cancel
Create Custom Field

Status Colors

Easily see the current status of a project at-a-glance with new icons at the top of the work item and color-coding to provide a more visual representation of the state of work within your workflow.



Improvements

- New in-app notifications now prompt a subtle animation to call attention to new notifications
- Updated the icons for Start & Due dates
- Added new permission: **Delete Request**

Settings

Permissions

Requests

Approve Request [Edit](#)
Users with this permission can approve a request to provide work to Team Members.

Create Request [Edit](#)
Users with this permission can create a work request for your team.

Delete Request [Edit](#)
Users with this permission can delete Submitted, Approved, and Completed requests. Without this permission, users can only delete their own Draft requests.

View All Requests [Edit](#)
Users with this permission can view all requests. Without this permission, users can only view requests they have created or are allowed to approve.

- Requests that are *Approved* and *Completed* can now be deleted and any related work will be disassociated from the original request.

Requests

My Requests [Add Request](#)

Test

SUBMITTED

Email Blast - Fall Scents Collaboration with Retail Box Stores [EMAIL](#) [FALL SCENTS](#) ... [Due Aug 31, 2018](#)

Sunflower Retail Signage [PRINT](#) [RETAIL](#) ...

APPROVED

Sunflower Digital Ads [DIGITAL](#) [SUMMER SC...](#) [Due Dec 14, 2018](#)

Task Request

TrueSoap Fall Campaign

Duplicate

Archive

Delete

- Added work item badges to all work item detail views

TrueSoap Spring 2019 Campaign [To Do](#) ...

WORK **CALENDAR** **SCHEDULE**

[Add Task](#) [Add Proof](#) [Add Group](#)

Concepting

✓ Schedule Kic... [Jan 21 - Jan 31](#) [0h](#) [In Progress](#) [\[icon\]](#) [\[icon\]](#) ...

✓ Draft Proposal [Jan 22 - Jan 31](#) [0h](#) [To Do](#) [\[icon\]](#) [\[icon\]](#) ...

OVERVIEW **FILES**

Description
Add description...

Members
[\[icon\]](#) [\[icon\]](#) [\[icon\]](#) [\[icon\]](#) [+](#)

Start Date
[Start Jan 14](#)