

Enhanced Project Creation

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Desired fields on your custom request forms can be associated to specific tags and/or project templates, streamlining project creation. [Contact our customer success team](http://guide-beta.inmotionnow.com/help/contact-feedback) (<http://guide-beta.inmotionnow.com/help/contact-feedback>) to set up enhanced project creation for your organization.

Tags

Based on a user's selection in a request form, you can set up the system to automatically apply [relevant tags](http://guide-beta.inmotionnow.com/help/managing-tags) (<http://guide-beta.inmotionnow.com/help/managing-tags>) to the request form and associated work item. This automates the process of adding tags, making it easier to search or filter your account for certain work along the way. For example, if a requester selects an option for a "Brochure," you could have the system apply the **PRINT** tag to the request and associated work item, making it easy to find among other print projects in the future.

OVERVIEW

Requester Name



Megan Diaz

Request Form

Print Asset

Tags

PRINT ×

RETAIL ×

SUMMER SCENTS ×


Add tag...

Project Templates


Based on a user's selection in a request form, you can also set up the system to automatically apply a relevant project template when the [request is being approved](http://guide-beta.inmotionnow.com/help/approving-a-request). (<http://guide-beta.inmotionnow.com/help/approving-a-request>) This streamlines the process of selecting the appropriate project template when the team member is creating the associated work item. Now, you can set up predetermined project templates with tasks, proofs, assigned team members, and relevant project details for certain types of requests.

Approve Request ×


Select the best fit for this request



Task
For simple work



Project
For complex work



Proof
For reviewing work only

Project Name *

Sunflower Retail Signage

Project Template

Print Asset ▼

Cancel

Approve Request