

# List Views

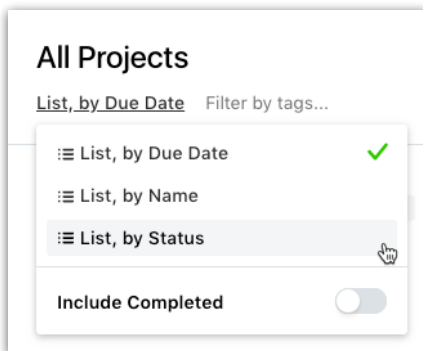
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Does your view look different than the documentation below? Your account may have our newest Improved Views experience enabled! Please use [this page](https://guide-ignite.inmotionnow.com/help/list-views) (<https://guide-ignite.inmotionnow.com/help/list-views>) to assist you with List Views. If you have any questions, our team is happy assist you at [support@lytho.com](mailto:support@lytho.com).

## List by

On the Requests, Campaign, Projects, Work and My Reviews list views, you can order your list by certain fields like **Due Date**, **Name** or **Status** depending on their availability. Each **List by** option will show in ascending order by default.



## Filter by

From the Requests, Campaign, Project, or Work list views, you can filter by tags. Simply click on the **'Filter by tags...'** field above the list view and begin typing the tag that you would like to use for filtering. The system will search for and display any existing tags that match the characters as you type. You can click to select the appropriate tag.

Add multiple tags to filter the list using 'OR' logic, meaning the list will show any item that has any one or more of the tags you entered in the filter.

